

Ethnic Health Advisory Committee Action Items

2006-2007

Date Assigned	Action Requested	Person(s) Responsible	Status	Notes
9/11/2006	Send individual recommendations for outreach, education etc. for the Pandemic Influenza Work Group and the Gov's Pandemic Influenza Taskforce to cmh@utah.gov	all EHAC members		
9/11/2006	Distribute pandemic flu brochures.	CMH	complete	only available in electronic form
9/11/2006	Keep EHAC informed on the latest developments of the Pandemic Influenza Working Group and the Governor's Pandemic Flu Taskforce	Nasrin & Sylvia		
9/11/2006	Send recommendations for the Pandemic Influenza Working Group and the Governor's Pandemic Flu Taskforce to cmh@utah.gov	all EHAC members		
9/11/2006	Send memo to Dr. Sundwall for his consideration of Doriena as a new appointee to the EHAC.	Matt Montoya	complete	sent and approved
9/11/2006	Check status of request to approve new At-Large members	Matt Montoya	complete	approved by Dr. Sundwall
9/11/2006	Send out letter to Dr. Sundwall in support of CMH budget increase request	Matt Montoya	complete	signed by Sylvia & Kumar on Sept. 25, 2006
9/11/2006	Send out ethnic event prioritization form via e-mail	Matt Montoya	complete	
9/11/2006	Make changes to EHAC banner	Matt Montoya	complete	
9/11/2006	Send out information on ACS Walk/Run	Matt Montoya	complete	sent out via ground mail: instructions on how to join team, map of event, pledge sheet
9/11/2006	Follow-up with EHAC members on ACS Walk/Run	Matt Montoya	complete	
9/11/2006	Find Medicare complaint contact information and include in minutes	Matt Montoya	complete	
9/12/2006	Send out ethnic events via e-mail	Matt Montoya		
13-Nov-06	Send out Asthma program information on Tasks Force/listserv/grant/Spanish website/state plan opportunities and powerpoint presentation	Matt Montoya	Partially complete	Still need information on URL to Spanish website, state plan and upcoming Environmental Grant
13-Nov-06	Send recommendations on what can be done to outreach to the racial/ethnic communities within these action groups to cmh@utah.gov	EHAC		
13-Nov-06	Send out "The 10-minute Advocate" powerpoint with Nov. 13, 2006 minutes	Matt Montoya		
13-Nov-06	Send link to legislative finder	Matt Montoya		
13-Nov-06	Send list of newly elected leaders	Matt Montoya		will send out comprehensive list provided by Pepper of Utah Health Policy Project
13-Nov-06	Send out e-mail introducing EHAC sub-committees and soliciting membership for each	Matt Montoya		