LOCATING TRANSLATION AND INTERPRETATION SERVICES VENDORS

Note: This guide is for Utah Department of Health programs only.

You can find a list of current interpretation and translation services contracts by doing a key word search on the Division of Purchasing website State Contract Search at https://statecontracts.utah.gov/Home/Search

Search results may vary depending upon the “key word” used. Be sure to determine which type of language service you need:

- **Translation** – the *written* transfer of text information from one language to another.
- **Interpretation** – the *verbal* transfer of spoken information from one language to another.

Enter the key work in the designated search area on the Division of Purchasing website (illustrated below).

![Search Contracts](image)

A list of current contracts will be provided. (Illustrated below)
You can find details about each contract using the **View Details** button.

After clicking the **View Details** button, a summary of the contract will appear. Scroll down and click **Contract Summary** or **Full Contract**.

In the **Full Contract**, specific details like vendor contact information, location, types of services offered, and cost of services will be provided.

This process may be used to search other current state cooperative contracts.