

## **ATTACHMENT B SPECIAL PROVISIONS**

### **RESPONSIBILITIES OF ADULT RESIDENTIAL SERVICES PROVIDERS UNDER THE NEW CHOICES HOME AND COMMUNITY-BASED SERVICES WAIVER**

The Home and Community-Based Services (HCBS) New Choices Waiver Program (Waiver Program) is a Medicaid sponsored program administered through the Utah Department of Health, Division of Health Care Financing, Long Term Care Bureau. The Waiver Program was developed to provide Medicaid recipients residing in long term care nursing facilities with the option of receiving long term care services in home and community based settings rather than institutional settings.

The Waiver Program is intended to be utilized in conjunction with other formal and informal support systems and contributes to the health, safety and welfare of the targeted population. Home and Community-Based Services are an element of the State Medicaid Plan and must operate in accordance with all established federal and state requirements for both HCBS waivers and the overall Medicaid program. Adult Residential Services are one component of this coordinated long term care service delivery system. The roles of providers of HCBS Waiver Services must be clearly defined in order to ensure waiver participants' needs are identified and services are provided to support successful community placement.

To participate in the New Choices Waiver Program as an Adult Residential Service Provider, the Provider will:

1. Provide at least three meals per day.
2. Provide 24 hours a day, seven day a week, general monitoring and emergency response services.
3. Provide assistance with ADL's in accordance with my facility licensure and participant's Waiver Care Plan.
4. Provide assistance for physical transfers as needed and as licensure allows.
5. Provide assistance to evacuate the building if necessary in accordance with licensure standards.
6. Provide housekeeping services, including personal laundry, in compliance with identified needs established in the Waiver Care Plan.
7. Provide medication assistance in accordance with my facility licensure and the participant's assessed needs as established in the Waiver Care Plan.

8. Provide general nursing care in accordance with facility licensure.
9. Participate in care plan development with the Case Management Agency and encourage resident and/or their representative to participate.
10. Interact with the resident's chosen Case Management Agency to resolve concerns that may arise and in order to coordinate third party services.
11. Provide services as identified in the Waiver Care Plan.
12. Make planned social and recreational activities available to waiver participants in order to enhance their quality of life and provide a homelike setting.
13. Operate in accordance with all established federal and state requirements applicable to my facility licensure.
14. Understand that room and board are not covered by the New Choices Waiver and are not a Medicaid benefit. I am responsible for establishing these rates and they will be paid directly to the facility by the individual waiver participant or their representative. Medicaid is not responsible for payment of room and board.
15. Accept the Medicaid reimbursement rate as payment in full for a Medicaid covered service. Neither the resident nor their families will be billed additional costs for these covered services.
16. Not bill for Adult Residential Services on days that the waiver participant is not in the facility, and will notify the Case Management Agency of such occurrences i.e. hospitalization.
17. Notify the participant's Case Management Agency should I have concerns regarding client safety and/or believe that their needs can no longer be met at the facility.
18. Notify the waiver participant's chosen Case Management Agency within twenty four hours of any negative incident involving the participant. The facility will utilize a standardized Incident Reporting Form, provided by the Long Term Care Bureau, to make these notifications.
19. Develop an individualized tracking form to ensure that Medicaid reimbursed Adult Residential Waiver Services are provided to each waiver recipient in accordance with their Service Plan.
20. Furnish data requested by the Long Term Care Bureau to satisfy federal reporting requirements or to administer the Medicaid program, including data the

Long Term Care Bureau determines necessary to evaluate the Home and Community-Based Waiver program as a component of the State Medicaid Agency=s long term care network.

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Type or Print **PROVIDER** Name

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Type or Print Name of Corporation

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PROVIDER Address

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Telephone Number

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PROVIDER Signature

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Date