

UTAH DEPARTMENT OF HEALTH
Division of Medicaid and Health Financing
January 7, 2016

Dear Administrator and FRV Report Preparer:

It is that time of year to prepare the Fair Rental Value Report for the period March 1, 2015 through February 29, 2016. This report is optional; however, a timely and accurate report must be submitted to receive a property rate adjustment. The report forms and supporting documents are **due in our office no later than Tuesday, March 1, 2016 by 6:00 p.m. No extensions will be granted.**

FRV reports and supporting documentation received after March 1, 2016 will not be accepted. An incomplete report will not be considered as having been submitted on time. "Major Renovation" information claimed on the report that is not substantiated by submitted supporting documentation will not be allowed.

Please read the instructions carefully before completing the forms. **Note that the instructions regarding required documentation have changed.**

Also, the form and instructions for Schedule 5, the Batch Cover Page, have changed. You must now put the Major Renovation #, the line item number and the batch cover number on the Batch Cover Page. Failure to do so will result in the FRV being returned for rework.

The instructions and forms can be found at:

<http://health.utah.gov/medicaid/stplan/NursingHomes/NhFcpForms.htm>

Send an electronic version to: dmeadows@utah.gov and mail a hard copy version plus the supporting documentation to:

(Via U.S. Mail)

Attn: David Meadows
Utah Department of Health
Division of Medicaid and Health Financing
Bureau of Financial Services
PO Box 143104
Salt Lake City UT 84114-3104

(Via UPS or FedEx)

Attn: David Meadows
Utah Department of Health
Division of Medicaid and Health Financing
Bureau of Financial Services
288 North 1460 West
Salt Lake City, UT 84116

As a reminder, the Tuesday, March 1, 2016 deadline applies to both the electronic copy and hard copy. If you have any questions or problems concerning the instructions or forms, please contact me at dmeadows@utah.gov or (801) 538-6790.

Sincerely,

David Meadows, Auditor
Utah Department of Health
Division of Medicaid and Health Financing
Bureau of Financial Services
PO Box 143104
Salt Lake City, UT 84114-3104
(801) 538-6790