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Bureau Director

Office of Primary Care and Rural Health
Don Wood, M.D.
Director

Date: March 15, 2016

To: Only Current SPCGP I Grantees

From: Don Wood, M.D., Director
Office of Primary Care and Rural Health

Subject: State Primary Care Grant Program I Application for 2016-2017

The Office of Primary Care and Rural Health, Utah Department of Health, invites qualified agencies to submit an application for State Primary Care Grant Program I funding. The State Primary Care Grant Program supports access to health care by assisting public entities and community based organizations with the cost of providing primary health care services to medically underserved populations. The grant period will cover July 1, 2016 through June 30, 2017.

As always, awarding funds through this program is contingent on the amount of funds appropriated for this purpose by the state legislature. Therefore we are anticipating level funding for this appropriation. If the amount of the appropriation changes in this legislature session, we will contact you with details on how this may affect your application.

Please be mindful of any changes within the guidance, application and associated attachments.

The grant application is open to all primary medical care, dental care, and mental health care providers (Only Current SPCGP I Grantees). Non-profit organizations will need to understand and agree to the checklist for non-profit entity grant contracts.

The application, guidance, and all associated documents can be found on The Office of Primary Care and Rural Health's website:
http://health.utah.gov/primarycare/?p=prgSpcg

Please be sure to read through ALL of the documents prior to submitting your application to ensure accuracy and completeness. Applications are due no later than **April 4, 2016 by 5 p.m. M.S.T**.

Only **one** application is allowed per Agency. Agencies can only apply for an amount up to their previous award amount, and may be awarded an amount less than their previous award amount. Quality and attention to detail are important to the success of your application. Maximum awards are limited to your previous year's award.

Please be aware that the State Primary Care Grant Program is a competitive program and an Application to the Program does not guarantee an award or future funding.

Applicant Agencies should be aware that it is the policy of the Utah Department of Health that Agencies awarded under the State Primary Care Grants Program:

- ✓ ***Must*** ensure that continuity of services is maintained for the full duration of the grant period,
- ✓ ***Must*** use awarded funding to provide primary health care services for the full duration of the grant period,
- ✓ ***Must*** assure that funding used for primary health care services are provided **ONLY** to legal residents of the State of Utah.

The definition of a legal resident of Utah is someone who has lived in Utah for the entire year, even if temporarily outside of Utah for an extended length of time, lived in Utah for any length of time during the taxable year; or maintains a permanent home in Utah, even if they lived outside Utah, and spent a total of 183 or more days of the taxable year in Utah. This does not apply to military personnel or their spouses who are in Utah on military assignment

A *complete*, original electronic Application must be submitted to our Office by **Monday, April 4, 2016 5:00 p.m. M.S.T**.

The Application must be submitted by email to opcrh@utah.gov (***Hand delivered, faxed and mailed copies will NOT be accepted)***

Applications that are incomplete, submitted after the deadline, or requesting more funding than they are eligible to request may be denied review. Applicants should pay particular attention to the quality of your narrative, and assure that your Application is clear, succinct, and answers all of the points listed in the Application.

Final Award Decisions are expected to be announced in May 2016. Applicant agencies will be provided decisions through email and written correspondence to the email address provided on the application.

PLEASE REMEMBER THAT ALL INFORMATION IS AVAILABLE ON OUR WEBSITE.
IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT US!!!

If you have any questions on the Application, please contact Owen Quinonez at 801-273-6620, oquinone@utah.gov, or Cory Zastrow at 801-273-6641, czastrow@utah.gov.