

## REFERRAL AGENCIES

### ATTACHMENT F:

#### STATE PRIMARY CARE GRANT PROGRAM APPLICATION REVIEWER SCORE SHEET AND CRITERIA

*Please aware that this criteria may be changed or modified at any time.*

<b>Name of Project:</b> _____ <b>Name of Agency:</b> _____ <b>Type:</b> - <b>Referral Networks Only</b> <b>County(ies) Served:</b> _____	<b>Total Points Possible</b>	<b>Total Points Awarded</b>
<b>REVIEWER SUMMARY SCORE SHEET</b>		
Primary Care Ranking		<b>NA</b>
a. To what extent is the project providing primary health care services?	0-2 points	<b>NA</b>
Narrative Question #1 - Summary Paragraph Describing the Parent Agency		
a. Applicant describes the parent Agency of the proposed project.	0 points	
Narrative Question #2 - Target Population		
a. Applicant describes the population being served by Project, as well as the population's need for the proposed service(s).	0-3 points	
Narrative Question #3 - Objectives (also review Proposed Project Services to be Provided sheets and Proposed Project Projections forms, Item #1 and Item #2)		
a. Are objectives doable, appropriate?	0-4 points	
b. Are objectives measurable?	0-1 points	
c. Proposed number of clients and encounters are realistic, attainable.	0-2 points	
d. Is the Proposed Project providing comprehensive primary health care services?	0-6 points	<b>NA</b>
Narrative Question #4 - Evaluation/Quality Review		
a. Did applicant provide information on their evaluation/quality review program for the proposed project?	0-2 points	
Narrative Question #5 - Innovation		
a. Did applicant describe innovative aspects of the proposed project?	0-3 points	
Narrative Question #6 - Collaboration		
a. Applicant demonstrates collaborative efforts with primary health care providers to achieve objective(s).	0-3 points	
Narrative Question #7 - Sustainability of Funding		
a. Did applicant provide a plan of financing for the target population; and evidence of other sources of funding for the proposed project?	0-3 points	
Narrative Question #8 - Budget Narrative (also review Proposed Project Summary Sheet)		
a. Do funding categories relate to proposed project needs, and are they reasonable and cost-effective?	0-4 points	
Question #9 - Clients by Income Level (review Proposed Project Projections forms, Item #3)		
a. To what extent are the projected clients at a low income level?	0-4 points	
Question #10 - Clients by Insurance Status (review Proposed Project Projections forms, Item #4)		
a. To what extent are the projected clients uninsured or under insured?	0-3 points	
Question #11 - Clients by Race/Ethnicity (review Proposed Project Projections forms, Item #5)		
a. To what extent are projected clients representative of under-served races/ethnicities?	0-1 points	
Question #12 - Is Projected Project Serving Rural Populations? (Review Proposed Projections forms, Page 8 of 14, "Precise Boundaries of the Area to be Served")		
a. To what extent are the projected clients located ONLY in Rural Utah?	0 2 points	
Question #13 – Does the Referral Agency successfully place clients into a medical home?		
Are clients currently or will they be successfully enrolled into a medical home?	0 or 1 points	
<b>Total Points</b>	<b>36 possible points</b>	

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*Please be aware that this criteria may be changed or modified at any time.*

Name of Project: _____	Total Points Possible	Total Points Awarded
Name of Agency: _____		
Type: - <b>Referral Networks ONLY</b> County(ies) Served: _____		
<b>DETAILED CRITERIA FOR REVIEWER SCORING</b>		
<b>Primary Care Ranking</b>		
0 points = Project does not provide primary health care - <b>Project is not eligible for funding.</b> 1 point = Project is providing a mix of primary and non-primary care 2 points = Project is clearly primary health care	0-2 points	<b>NA</b>
<b>Narrative Question #1 - Summary Paragraph Describing the Parent Agency</b>		
a. Applicant describes the parent Agency of the proposed project. Response required to help reviewer better understand the Agency. (No determination criteria.)	0 points	
<b>Narrative Question #2 - Target Population</b>		
a. Applicant describes the population, as well as the population's need for the proposed service(s). (Three determination criteria: Geography, Cultural Barriers, and Lack of Other Sources of Care described.) 0 points = Poor or no description of the population to be served, poor or no determination criteria support the need for the project. 1 point = Description of population to be served included. One determination criteria clearly support the need for the project. 2 points = Good description of population to be served. Two determination criteria clearly support the need for the project. 3 points = Good description of population to be served. All three determination criteria clearly support the need for the project.	0-3 points	
<b>Narrative Question #3 - Objectives (also review Proposed Project Service Referrals to be Provided sheets and Proposed Project Projections forms, Item #1 and Item #2) 11 of 14</b>		
a. Are objectives doable, appropriate? (Four determination criteria: Clarity of objectives, are objectives doable [yes or no], are objectives realistic [yes or no]) 0 points = No objectives described. 1 point = Objectives are poorly written. 2 points = Objectives are well written. 3 points = Objectives are well written and two or more objectives meet at least <b>one</b> determination criterion. 4 points = Objectives are well written and two or more objectives meet <b>all</b> determination criteria.	0-4 points	
b. Are objectives measurable? (yes or no) 0 points = No 1 point = Yes	0-1 points	
c. Proposed number of clients and encounters is realistic, attainable. (Reviewers confidence level in reviewing project attainability.) 0 points = Not confident that project is realistic, attainable. 1 point = Confident that project is realistic, attainable. 2 points = Highly confident that project is realistic, attainable.	0-2 points	
d. Is the Proposed Project providing comprehensive primary health care services? 0 points = Only preventive services including educational. 2 points = Acute care and preventive services. 4 points = Chronic care, acute care, and preventive services. 6 points = Any of the following: emergency, 24 hour coverage, mental health crisis intervention coverage, PLUS chronic and acute care.	0-6 points	<b>NA</b>

<b>Narrative Question #4 - Evaluation/Quality Review</b>		
<p>a. Did applicant provide information on their evaluation/quality review program for the proposed project? (Two determination criteria: has an existing program in place [yes or no] or is in process of creating a program for this project [yes or no].)</p> <p>0 points = Agency does not have an evaluation/quality review program.  1 point = Agency will create and implement an evaluation/quality review program for the proposed project.  2 points = Agency has an existing evaluation/quality review program for the proposed project.</p>	0-2 points	
<b>Narrative Question #5 - Innovation</b>		
<p>a. Did applicant describe innovative aspects of their proposed project? (Three determination criteria: New or different approach, effective [yes or no], efficient [yes or no].)</p> <p>0 points = Project is not innovative or new.  1 point = Project is innovative and meets at least <b>one</b> determination criterion.  2 points = Project is very innovative and meets at least <b>two</b> determination criteria.  3 points = Project innovative aspects are highly likely to succeed and meet <b>all</b> determination criteria.</p>	0-3 points	
<b>Narrative Question #6 - Collaboration</b>		
<p>a. Applicant demonstrates collaborative efforts with primary health care providers to achieve objective(s). (Two determination criteria: Number of primary care partners and description of collaboration.)</p> <p>0 points = No collaboration.  1 point = 1-5 primary health care partners, and collaboration described.  2 points = 6-10 primary health care partners, and collaboration well described.  3 points = More than 10 primary health care partners, and collaboration well described.</p>	0-3 points	
<b>Narrative Question #7 - Sustainability of Funding</b>		
<p>a. Did applicant provide a plan of financing for the target population (i.e. if State Primary Care Grant funding were no longer available); and evidence of other sources of funding for the proposed project? (Two determination criteria: Description of sustainability and evidence of other sources of funding.)</p> <p>0 points = Not sustainable.  1 point = Possibly sustainable.  2 points = Probably sustainable, and provided evidence of other sources of funding.  3 points = Definitely sustainable, and provided evidence of other sources of funding.</p>	0-3 points	
<b>Narrative Question #8 - Budget Narrative (also review Proposed Project Summary Sheet - Page 8 of 14)</b>		
<p>a. Do funding categories relate to proposed project needs, and are they reasonable and cost-effective? (Three determination criteria: Costs related to project needs, costs are reasonable, and project is cost effective.)</p> <p><u>Combined points for score:</u>  0 points = Project meets none of the criteria.  1 point = Project is cost effective.  1 point = Project costs are reasonable.  2 points = Project costs relate to Project needs are described.</p>	0-4 points	
<b>Question #9 – Clients by Income Level (review Proposed Project Projections forms, Item #3)</b>		
<p>a. To what extent are the projected clients at a low income level? (Determination criteria: populations served at 100% or below and/or 101 to 200% of federal poverty level.)</p> <p>0 points = Populations served are not at low income level OR applicant provided no information.  1 point = 30% of population served are 100% or below and/or 101 to 200% of federal poverty level.  2 points = 31 to 49% of population served are 100% or below and/or 101 to 200% of federal poverty level.  3 points = 50% or more of population served are 100% or below and/or 101 to 200% of federal poverty level.  4 points = 75% or more of population served are 100% or below and/or 101 to 200% of federal poverty level.</p>	0-4 points	

<b>Question #10 - Clients by Insurance Status (review Proposed Project Projections forms, Item #4)</b>		
a. To what extent are the projected clients uninsured or under insured? (Determination criteria: Percent of populations served that are uninsured or under insured.) 0 points = Less than 50% of populations served are uninsured and/or under insured (combined total). 1 point = 50% of populations served are uninsured and/or under insured (combined total). 2 points = 51 to 74% of populations served are uninsured and/or under insured (combined total). 3 points = 75% or more of populations served are uninsured and/or under insured (combined total).	0-3 points	
<b>Question #11 - Clients by Race/Ethnicity (review Proposed Project Projections forms, Item #5)</b>		
a. To what extent are projected clients representative of underserved races/ethnicities? (Determination criteria: Populations served that are American Indian, African American, Pacific Islander, or Hispanic) 0 points = Less than 50% of populations served meet determination criteria. 1 point = 50% or more of populations served meet determination criteria.	0-1 points	
<b>Question #12 - Is Projected Project Serving Rural Populations? (Review Proposed Projections forms, Page 8 of 14, "Precise Boundaries of the Area to be Served")</b>		
a. To what extent are the projected clients located in Rural Utah? 0 points = Serving urban only ( <b>Urban</b> includes Davis, Salt Lake, Utah, and Weber counties). 1 point = Serving rural and urban populations 2 points = Serving rural populations ONLY.	0-2 points	
<b>Question #13 – Does the Referral Agency successfully place clients into a medical home?</b>		
Are clients currently or will they be successfully enrolled into a medical home? 0 points = No 1 point = Yes	0 or 1 points	
<b>Total Points</b>	<b>36 possible points</b>	
<b>Maximum Eligible Funding: \$ _____</b>		
<b>Comments:</b>		