

Q&A for Request for Proposals – Primary Prevention of Sexual Violence

The following are questions that have been received from potential applicants with their respective answers.

Additional questions were added to this document beginning on 6/16/16, on 6/22/16, and on 6/27/16. See pages 2-4.

Q: *Are the funds only to be used for the time spent with youth/participants on their projects/classroom time/etc., or can I use it to pay staff to further develop and plan the project?*

A: All activities proposed must be justified in the budget summary proposal and must be related to the purpose of the grant. If you will have staff carrying out the project, planning and preparation can (and should) be included in job responsibilities and therefore worked into the budget.

Q: *Can this funding be used to increase salaries for existing staff?*

A: This funding has a one-year project period and hiring staff may not be the most sustainable use of funds since continuation is not guaranteed. Similarly, raising salaries for existing staff may present challenges after the one-year project period is complete as continuation of increased funds is not guaranteed. That said, personnel expenses are allowable and we acknowledge the difficulty of proposing a project without personnel expenses, just bear in mind the one-year project period and what your agency's plan will be following the one year project period.

Q: *Is there a copy of the excel budget worksheet available for download?*

A: You may use other formats for the budget summary proposal, but we've just uploaded the example template to Google Drive and it can be accessed with this link:

<https://drive.google.com/file/d/0B7SXD-uCiEwPUkdTQzBJU1ZPTDA/view?usp=sharing>

Q: *Since this is TANF funding, what restrictions on the funding apply to our programs?*

A: This funding falls under purposes 3 and 4 of TANF and therefore our programs should not be targeted to populations in incarceration or juvenile detention.

Q: *What data sources are available to inform my application?*

A: Utah's Public Health Indicator Based Information System (IBIS) is a great resource for data: <https://ibis.health.utah.gov/>. The website linked includes "Rape" as a "Health Topic", under "Injury and Violence"; this contains Utah specific data related to sexual violence. There is also a help section on this website in case you are having trouble navigating – just click on "Resources" on the top most right tab and the drop down will include a "Help" section.

The Centers for Disease Control and Prevention (CDC) produces the National Intimate Partner and Sexual Violence Survey, which includes comprehensive data on a national scale. See the following link for this resource:

https://www.cdc.gov/violenceprevention/nisvs/summary_reports.html

The above mentioned data sources are just two examples, but there are other data sources that you may use to inform your application. Contact Alana Kindness, akindness@ucasa.org for additional information related to data sources.

Q: *Do projects need to address the entire state or can they be community-specific?*

A: Eligible organizations are community-based non-profit and government entities. Both statewide and community-specific projects are acceptable and encouraged. The goal of this funding is to support projects all across the state, but the individual proposals from your agency can definitely be community-specific.

ADDED QUESTIONS 6/16/16:

Q: Do I need to meet the page limits for each section or is it alright to submit less pages than the limits?

A: You may write however much you need UP TO the page limit; please do not write more. Including less than the designated page limit for each section is acceptable.

Q: Are incentive items, which serve to increase community involvement, allowable costs?

A: As long as items proposed in the budget are justified and directly related to the implementation of the proposed project and serving the goals of the grant, they will be allowable. The required budget summary should include detailed justification for funds.

Q: Is equipment used to implement the program allowed?

A: Equipment that is justifiable and directly related to the implementation of the proposed project and serving the goals of the grant, will be allowed. The required budget summary should include detailed justification for funds.

Q: What is the recommended start date for the award for purposes of writing the budgets?

A: The project period is July 1, 2016 - June 30, 2017. Unfortunately, it will not be possible to give notice of award by July 1, 2016, but we plan to give notice of award by July 15. Once contracts are in place with awardees, reimbursement requests from the beginning of the project period will be accepted.

Q: What information is required on the W-9?

A: The W-9 requests the tax identification number of the applying agency. This form is required for any contracts with the Utah Department of Health.

Q: Are indirect costs allowed?

A: Indirect costs are allowed, but high indirect rates will affect competitiveness of the application.

Q: Are there other helpful resources that can be shared?

A: Yes.

- 2010 Utah Adolescent Reproductive Health Report:
http://health.utah.gov/mihp/pdf/2010_Adolescent_Health_Update.pdf
- Information of the Shifting Boundaries program for middle school:
http://www.preventconnect.org/2013/05/shifting_boundaries/
- Utah's Sexual Violence Primary Prevention Plan 2010-2017:
<http://www.health.utah.gov/vipp/pdf/RapeSexualAssault/SVPPStrategicPlan2010-2017.pdf>

- Crime in Utah 2014: An annual report of crime statistics in Utah. (Includes numbers of rapes reported to law enforcement listed by agency and county and forcible/non-forcible sex offenses listed by agency.: <https://bci.utah.gov/utah-crime-statistics/crime-in-utah-2014/>
- History of Victimization in Native Communities, March 2000: <https://www.oumedicine.com/docs/ad-pediatrics-workfiles/victimizationissues.pdf?sfvrsn=2>
- Utah Health Disparities Summary 2009, American Indians: http://health.utah.gov/indianh/pdfs/AmericanIndian_FINAL.pdf
- Urban American Indian and Alaska Native Youth – An Analysis of Select National Data Sources 2009: <http://www.uihi.org/wpfb-file/2009-youth-report-pdf/>
- Utah Health Status by Race and Ethnicity 2015: <https://health.utah.gov/disparities/data/race-ethnicity-report/2015HealthStatusbyRace&Ethnicity.pdf>
- Urban Indian Health Commission. Invisible Tribes: Urban Indians and Their Health in a Changing World: http://www.uihi.org/download/UIHC_Report_FINAL.pdf
- Sexual Violence & Individuals Who Identify as LGBTQ, National Sexual Violence Resource Center: http://www.nsvrc.org/sites/default/files/Publications_NSVRC_Research-Brief_Sexual-Violence-LGBTQ.pdf
- Stopping the Stigma: Changing Public Perceptions of Sexual Assault in Rural Communities, 2010: <http://www.calcasa.org/wp-content/uploads/2010/12/Rural-Info-Packet-v2-FINAL-UPLOAD-12.28.10.pdf>

ADDED 6/22/16

Q: *Can food be purchased with funds? Is there more information on allowable and unallowable costs?*

A: As long as the food purchase is approved by justifying purpose in the budget proposal. Food supplies for long-term use or services are not permitted, but food purchases that serve to advance the goals and purpose of the grant proposal may be permitted (such as to ensure participation at meetings, trainings, etc.). Please see the following link for allowable and unallowable use of TANF funding: <https://jobs.utah.gov/services/tevs/appropriateusestanffunds.pdf>

Q: *Are letters included in the page limits?*

A: Any letters submitted will not be counted towards the page limit of the grant proposal (15).

Q: *Is a support letter from UCASA required?*

A: NO. There is a discrepancy between the scoresheet and the RFP, but a support letter from UCASA is NOT required for submission.

ADDED 6/27/16

Q: *Are the required forms available in a fillable format?*

A: Yes, the forms are available in a google drive:

<https://drive.google.com/folderview?id=0B7SXD-uCiEwPY2ZVdGhhdkNqdGs&usp=sharing>

You can also fill out the cover sheet legibly by hand, if necessary.