

Traumatic Brain Injury Fund Advisory Committee Meeting

March 28, 2013

Cannon Health Building

288 North 1460 West

Salt Lake City, Utah 84116

Room 201

12:00 pm – 1:30 pm

Conference Line: # (801) 521-3615

MINUTES

Committee Members Present:

Carrie Brambough, Eileen Maloney; Via Phone: Ron Roskos

UDOH Support Staff:

Jenny Johnson, Missi Leak, and Trisha Keller and Sue Dubois (via phone)

Welcome & Introductions:

- Jenny welcomed those present.

Approval of November & February Minutes:

- Carrie motioned that we approve the minutes.
 - Eileen seconded the motion.
 - Committee members present approved.

Update on Tasks:

TASK: Jenny to come up with a data sheet for the contractor's to turn in.

- Contractors to turn in uniform information.
- VIPP will work on this task and report next meeting.

TASK: Nita to contact the Association of Cities and Towns (Adam Troupe.)

- Nita was not present to update the committee.

TASK: Eileen to contact the Utah Behavioral Health Council.

- Eileen was not present to update the committee.

TASK: Trisha to send up resumes to Dr. Patton to determine who will be on the committee.

- We will do this before our next meeting and have new committee members with us at our May meeting.
 - **TASK:** Missi to get Letters of Appointment to Dr. Patton.
 - We are waiting to see who will be appointed by Dr. Patton before we send up the letters.

Training Updates:

- Veteran's Manual and Trainings:
 - Eileen has been working with the VA's on the manuals.
 - Sue said they are reviewing the evaluations from the pilot training.
 - They will then revise the manuals and will be finished by the end of April.
 - They have trainings in Southern Utah that have started.

Other Items:

- Joint Sustainability Efforts with UBIC:
 - \$200,000 from legislature this past session.

- Students at Absolute Communications are working with UBIC to give them a higher profile.
 - They are re-doing the logo, website, bylaws, etc.
- UBIC brainstormed about questions that people have when they are first diagnosed.
- Getting information to the social workers in the hospitals that are working with people with TBI's from the beginning.
- Intelligence Rehab Center presented on their facility and services.
- Legislative Update
 - Committee to look at funding and RFP.
 - We have to do a new RFP.
 - **TASK:** Trisha will get a draft RFP ready for the next meeting
 - We need to look at each of the following areas and determine what percentage of the fund goes towards these areas: resource facilitation services, prevention, education, and staff time.
 - **TASK:** Missi to send out the original legislation with the minutes.
 - Meet ½ hour before our next meeting with the new people to give them an introduction on the fund prior to the meeting.
 - New funding begins by July 1st.
- BIAU's Charity Casino Night at Sheraton Hotel (combining with the Epilepsy Alliance) on April 12th from 6:00 – 9:00 p.m.
 - This event is a dinner, with a speaker, fun and games with prizes
 - **TASK:** Sue to have this added to UBIC minutes.
- Eileen to represent the TBI Fund Advisory Committee at the Coordinated Council of People of Disabilities (CCPD) meetings.
- The SCI/TBI Rehabilitation Fund RFP's closed this week.
 - The SCI/TBI Rehabilitation Fund Committee will be reviewing those this week.
- Membership Consideration
 - We need the following members to fill:
 - We need two suggestions for each category.
 - We need 1 more family member.
 - We need 3 names for TBI survivor.
 - We need 2 names for Specialist (anyone that works with people that have a TBI).
 - **TASK:** Committee to send Missi names, resumes, and a cover letter as to why they would like to serve on the committee.
 - Please get this to Missi by April 30th.
 - **TASK:** VIPP to ask Liz Baker if she is still interested in participating on the committee.
 - Sue has the name of a survivor Marcia Campbell with UBIC survivor.
 - **TASK:** Sue to follow-up with her.
 - Tasks of Committee Members:
 - To sit on the committee.
 - Attend the meetings.
 - Advise the committee on the Fund.
 - **TASK:** VIPP to put together talking points for those approaching others about serving on the committee.

Agenda Items for Next Meeting:

- Legislative Update:
 - Look at each of the following areas and determine what percentage of the fund goes towards these areas: resource facilitation services, prevention, education, and staff time.
- Appoint a new chairperson.

Next Scheduled Meeting

May 23, 2013

Utah Department of Health

12:00 – 1:30 PM

Room 201

Conference Line: # (801) 521-3615